

Meeting Date: Thursday, February 9, 2012
Called to Order: 9:00 a.m.
Meeting Adjourned: 10:50 a.m.
Members Present: Debbie George, Joe Theriault
Other(s) Present: Sue Fitterman, Linda Couture

New Business:

1. The board will review the January 12, 2012 minutes at the March meeting.
2. The board signed the following documents:
 - Motor Vehicle Abatement Report.
 - Motor Vehicle Warrants and Commitments.
 - Abatement Report For Real Estate and Statutory Exemption.
 - State Tax Form 155 (Property Tax Abatements).
 - Original 2012 Recap Package.
3. At the March meeting, board members would like to discuss the procedures to review and sign the “recap” package.
4. Board members discussed and voted on 15 of the 34 applications received for Real Estate and Personal Property Abatements for FY2012. Debbie George made the motion to approve 14 of the abatements and Joe Theriault seconded the motion. Motion passed 2-0. Debbie George made the motion to deny 1 abatement and Joe Theriault seconded the motion. Motion passed 2-0.

Ongoing Business:

1. GIS Update:
 - Tim Fountain from Cartographic Associates emailed an estimate to update Harvard’s assessing maps to be current to January 1, 2012. The estimate includes one full-size set of black and white hard copy map prints, one complete set of reduced 11"x17" black and white prints as well as a complete set of maps in PDF format. Sue will request a formal proposal from Tim Fountain, and will contact Sewall Company to request an estimate from them for the same services.
 - Sewall Company requested a CD with images of Harvard’s latest assessing maps, to begin their work on the MassGIS state-funded project which pays for converting paper maps to standardized digital parcel maps. The work is scheduled to be completed by June 30, 2012.
2. The next meeting is tentatively scheduled for March 8, 2012.

Date Approved: _____

Rick Maiore

Joseph R. Theriault

Debra M. George